

**The Annual Quality Assurance Report (AQAR) of the IQAC  
N.J.S.A. Govt. College, Kapurthala (Punjab)**

**Session 2011-12**

<b>1. Details of Institution</b>	
Name of Institution	N.J.S.A. Govt. College, Kapurthala
Year of establishment of the institution	1856
Address Line 1	
Address Line 2	
City/Town	KAPURTHALA
State	PUNJAB
Postal Code	144601
Email Address	gckapurthala@gmail.com

**GENERAL PROFILE**

<b>2. NAAC Accreditation/Reaccreditation Details</b>	
Year of Accreditation/Reaccreditation	Sep. 16, 2004
Current Grade	B+
CGPA	75-80%

<b>3. Institution Status</b>	Post-Graduate Govt. College
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<b>4. Contact Person Details</b>	
Name of Head of Institution	Dr. Vijay Kumar Khinder
Contact Phone	09814148725
E-mail	vijaykhinder@hotmail.com
Website URL	
Name of IQAC Coordinator	
E-mail	

## **SECTION-I**

This section is related to institutional goals vision and mission, academic programmes and activities, strategies and action plans for institution building.

<b>5. Number of academic programmes existing (Enter a number, 0 for nil)</b>	
Under Graduate (BA/B.Sc. /B.Com. etc.)	6
Post Graduate (MA/M.Sc. /M.Com. etc.)	3
Research Programmes (M. Phil./ PhD)	0
Certificate Programmes	0
Professional Programmes (B. Tech/ M. Tech/ B. Ed/ Medicine/ Pharmacy/Paramedical/Nursing etc.)	0
Other Value Added Programmes	0
Any Other Programme Offered (Specify) (PGDCA)	1

<b>6. Details on Programme Development (Enter a number, 0 for nil)</b>	
New Programmes Added during the year	0
New Programmes Designed	0
Programmes under Revision	0
Inter Departmental Collaborative Programmes	0
Inter Institutional Collaborative Programmes	0
Number of review committee recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	1
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendations under implementation	0
Number of NAAC peer team	0

recommendations under implementation	
Number of UGC/any other expert committee recommendations under implementation	0

<b>7. Faculty Details (Enter a number, 0 for nil)</b>	
Total Faculty Strength required as per norms for all programmes	59
Total Faculty on rolls	33
Faculty added during the year	01
Faculty positions vacant	16
Faculty left during the year	0
Total number of visiting faculty	0
Total number of guest	13+6

<b>8. Qualification of Faculty</b>	
Ph. D and above	12
M. Phil.	21
Masters	53
Any Others (Specify)	

<b>9. Faculty Qualification Improvement</b>	
Ph. D awarded to existing faculty	3
M. Phil. awarded to existing faculty	0
Any Other degree awarded to existing faculty	0

<b>10. Administrative Staff Details(Enter a number, 0 for nil)</b>	
Administrative Staff (Total Sanctioned)	8
Administrative Staff (Actual strength)	5
Added During the year of reporting	
Left during the year	
Number of post vacant	3

<b>11. Technical Support Staff Details(Enter a number, 0 for nil)</b>	
Technical Support Staff (Total Sanctioned Strength)	20
Technical Support Staff (Actual Strength)	16
Added During the year of reporting	
Left during the year	
Number of post vacant	4

## **SECTION-II**

### **IQAC (Internal Quality Assurance Cell) Activities**

<b>12. Establishment Details</b>	
Year of establishment of IQAC	0

<b>13. Composition of IQAC (Enter a number, 0 for nil)</b>	
Number of IQAC members	0
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	0
Number of Administrative Staff in IQAC	0
Number of Technical Staff in IQAC	0
Number of Management Representatives	0
Number of External Experts in IQAC	0
Number of any other stakeholder and community representatives	0

<b>14. IQAC Meetings</b>	
Number of IQAC meetings held during the year	0

<b>15. Whether Calendar of activities of IQAC formulated for the academic year</b>	0
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<b>16. IQAQC Plans for Development(Enter a number, 0 for nil)</b>	
Number of academic programmes proposed	0
Number of value added programmes proposed	0
Number of skill oriented programmes proposed	0
Number of faculty competency and development programmes proposed	0
Number of other staff development mentoring programmes proposed	0
Number of student mentoring programmes proposed	0
Number of co-curricular activities proposed	0
Number of inter departmental cooperative schemes proposed	0
Number of community extension proposed	0
Any other programmes proposed (Specify)	0

<b>17. IQAC Plans for Development&amp; Implementations(Enter a number, 0 for nil)</b>	
Number of academic programmes implemented	0
Number of value added programmes implemented	0
Number of skill oriented programmes implemented	0
Number of faculty competency and development programmes	0

implemented	
Number of other staff development mentoring programmes implemented	0
Number of student mentoring programmes implemented	0
Number of co-curricular activities proposed	0
Number of inter departmental cooperative programmes implemented	0
Number of community extension programmes implemented	0
Any other programmes suggested that are implemented (Specify)	0

<b>18. IQAC Plans for Development &amp; Implementations(Enter a number, 0 for nil)</b>	
Number of seminars/conferences/workshops organized by IQAC within the institution	0
Number of participants from the institution	0
Number of participants from outside	0
Number of external experts invited	0
Number of external conferences/seminars/ workshops on institutional quality attended	0
Number of events conducted with IQACs of other institutions as collaborative programs	0

<b>19. Did IQAC receive any funding from UGC during the year?</b>	
Yes	
No	√

<b>20. If the response to Qn. 19 is Yes, please provide the amount received from UGC-(input 0-if NA/NIL-) Any other source including internal financial support from the management (Specify Amount)</b>	
Amount Received from UGC	0

Amount Received from any other source including the college management	0
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<b>21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)_</b>

### **SECTION-III**

#### **Academic And Research output**

<b>22.Academic Programmes</b>	
Number of new academic programs developed or designed by faculty	0
Number of faculty members involved in curriculum restructuring/syllabus development	4
Number of programs in which evaluation process reformation taken up and implemented	0
Number of active teaching days during the current academic year	170
Average percentages of attendance of students	80
Percentage of classes engaged by guest faculty and temporary teachers	70
Number of self-financed programmes offered	2
Number of aided programmes offered	0
Number of programmes discounted during the year	0

<b>23. Whether any systematic student feedback mechanism is in place?</b>	
Yes	√
No	

<b>24. Feedback Details (If answer to question 23 is Yes)</b>	
Percentage of courses where student feedback is taken	40%

<b>25 Is feedback for improvement provided to the faculty?</b>	
Yes	√
No	

<b>26. Faculty Research, Projects and Publication Details for the year</b>	
Number of major research projects undertaken during the year	0
Number of minor research projects undertaken during the year	0
Number of major on-going projects	0
Number of minor on-going projects	0
Number of major projects completed	0
Number of minor projects completed	0
Number of major project proposals submitted for external funding	0
Number of minor project proposals submitted for external funding	0
Number of research publications' in peer reviewed journals	4
Number of research publications' in international peer reviewed journals	0
Number of research publications' in national peer reviewed journals	0
Number of research papers accepted for publication in international peer	0



reviewed journals	
Number of research papers accepted for publication in national peer reviewed journals	2
Average of impact factor of publications reported	0
Number of books published	0
Number of edited books published	2
Number of books (single authored) published	3
Number of books (co-authored) published	0
Number of conferences attended by faculty	9
Number of international conferences attended	3
Number of national conferences attended	6
Number of papers presented in conferences	6
Number of papers presented in international conferences	0
Number of papers presented in national conferences	5
Number of conferences organized by the institution	0
Number of faculty acted as experts resource persons	0
Number of faculty acted as experts resource persons-international	0
Number of faculty acted as experts resource person-national	0
Number of collaborations with international institution	0
Number of collaborations with national institution	0
Number of linkages created during the year	0
Total Budget for research for current	0

year as a percentage of total institution budget	
Amount of external research funding received in the year	0
Number of patents received in the year	0
Number of patents applied for in the year	0
Number of research awards/recognitions received by faculty and research fellows of the institute in the year	0
Number of PhDs awarded during the year	4
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	0

#### **SECTION-IV**

##### ***Student Mentoring and Support System***

<b>27. Students details and support mechanisms</b>	
The total intake of students for various courses (Sanctioned)	2160
Actual enrollment during the year	1469
Students dropout percentage during the year	179 (12.1%)
Success percentage in the final examination across the courses	65.89%
Number of academic distinctions in the final examination and percentage	20 (1.3%)
Number of students who got admitted to instructions of national importance	0

Number of students admitted to institutions abroad	0
Number of students qualified in UGC NET/SET	2
Number of students qualified GATE/CAT/other examination (Specify)	0

<b>28. Does student support mechanism exist for coaching for competitive examination?</b>	
Yes	
No	√

<b>29. Student participation (if response is yes to Q. No. 28)</b>	
Number of students participated	

<b>30. Does students counseling and guidance service exist?</b>	
Yes	√
No	

<b>31. Student participation (if answer to Q. No. 30 is yes)</b>	
Number of students participated	205

<b>32. Career Guidance</b>	
Number of career guidance programmes organized	4
Percentage of students participated in career guidance programmes	13.95%

<b>33. Is there provision for campus placement?</b>	
Yes	√

No	
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<b>34. If Yes to Q. No. 33</b>	
Number of students participated in campus selection programmes	100
Number of students selected for placement during the year	40%

<b>35. Does gender sensitization program exist?</b>	
Yes	
No	√

<b>36. If Answer is Yes to Q. No. 35</b>	
Number of programmes organized	0

<b>37. Student Activities</b>	
Number of students participated in external cultural events	29
Number of prizes won by students in external cultural events	12
Number of cultural events conducted by the institute for the students	0
Number of students participated in international level sports and games events	0
Number of students participated in national level sports and games events	0
Number of students participated in state level sports and games events	0
Number of students participated in university level sports and games events	31
Number of prizes won by students in international level sports and games	0

events	
Number of prizes won by students in national level sports and games events	0
Number of prizes won by students in state level sports and games events	0
Number of prizes won by students in university sports and games events	3
Number of sports and games events conducted by the institute for the students	1

<b>38. Composition of Students</b>	
Number of Scheduled Caste	113
Number of Scheduled Tribe	0
Number of other backward communities	271
Percentage of women students	57.81%
Percentage of physically challenged	0.4%
Percentage of rural students	80%
Percentage of urban students	20%

<b>39. Scholarships and Financial Support</b>	
Number of students availing financial support from the institution	0
Amount disbursed as financial support from the institution	12,00,000/
Number of students awarded scholarship from the institution	242 (81 Boys, 161 Girls)
Number of students received notable national/ international achievements/recognition	0

<b>40. Students Initiatives</b>	
Number of community upliftment programmes initiated by students	13(NSS)+3(NCC)=16
Number of literary programmes initiated by students	1 (Slum Area Adopted)

Number of social action initiatives based on science/environment initiated by students	4
Number of student research initiatives	0

## **SECTION-V**

### **Governance and Innovations**

<b>41. Whether perspective plan for overall developmental activities is created?</b>	
Yes	√
No	

<b>42. If the answer for Q. No. 41 is Yes, is the plan implemented and mentioned?</b>	
Yes	√
No	

<b>43. Whether benchmarking is created for institutional quality management efforts?</b>	
Yes	√
No	

<b>44. If the answer to Q. No. 43 is Yes, please list the benchmarking in various areas of development in bullet formats</b>	
Proper maintenance of infrastructure, Play Grounds, Science Laboratories & Computer Laboratories.	

<b>45. Is a Management Information System (MIS) in place?</b>	
Yes	√
No	

<b>46. If answer to Q. No. 45 is Yes, please provide details of MIS applied to</b>	
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1. Internet
2. Telephone
3. Fax

**47. Existence of learning resource management**

e-database in library	0
ICT and smart class room	Yes (Use of OPH & Multimedia Projection)
e-learning sources (e-Books, e-Journals)	Yes
Production of teaching modules	0
Interactive learning facilities	Yes

**48. Internal resource mobilization; Kindly provide the amount contributed**

Research	0
Consultancy	0
Student Contribution	27,29,500/
Alumni Contribution	1,00,000
Well-Wishes	0

**49. Infrastructure and Welfare spending: Please specify the amount**

Amount spent for infrastructure development	6,85,375
Amount spent for student welfare	----
Amount spent for staff welfare	0

**50. Is delegation of authority practiced?**

Yes	
No	√

**51. Does grievance redressal cell exist?**

Faculty	Yes
Students	Yes
staff	Yes

<b>52. Grievances received from faculty and resolved(Enter a number, 0 for nil)</b>	
Number of grievances received	0
Number of grievances resolved	0

<b>53. Grievances received from students and resolved (Enter a number, 0 for nil)</b>	
Number of grievances received	5
Number of grievances resolved	5

<b>54. Grievances received from other staff members and resolved (Enter a number, 0 for nil)</b>	
Number of grievances received	0
Number of grievances resolved	0

<b>55. Has the institution conducted any SWOT analysis during the year?</b>	
Yes	√
No	

<b>56. The SWOT analysis was done by internal or by the external agency?</b>	
Internal	√
External	

<b>57. Kindly provide three identified strengths from the SWOT Analysis</b>	
<ol style="list-style-type: none"> <li>1. Well Qualified and Skillful Staff</li> <li>2. Cool and Calm environment for teaching</li> <li>3. Availability of space for further construction</li> </ol>	

<b>58. Kindly provide three identified weaknesses from the SWOT Analysis</b>	
<ol style="list-style-type: none"> <li>1. Lack of funds/grants</li> <li>2. Lack of proper infrastructure</li> <li>3. Vacant posts</li> </ol>	

<b>59. Kindly provide two opportunities identified from the SWOT Analysis</b>	
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1. Opportunity for new courses
2. Opportunity for expansion

**60. Kindly provide two identified challenges/threats from the SWOT Analysis**

1. Proper maintenance of infrastructure
2. Competition from private institutions

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year**

Our institution has made significant progress in developing infrastructural facilities such as maintenance of buildings and laboratories, providing various equipment & apparatus in the science laboratories.

**62. How do you perceive the role of NAAC in the quality development of your institution?**

NAAC has a very important role in development and application of parameters for various academic and administrative activities of our institution.

**List of Internal Quality Assurance Cell (IQAC) Members – N.A.**

S. No.	Name	Designation


***Name: Mrs. MEENA MALHOTRA***

***Sd/***

***Signature of the Principal***